



DEPARTMENT OF THE NAVY
OFFICE OF THE CHIEF OF NAVAL OPERATIONS
WASHINGTON, DC 20350-2000

IN REPLY REFER TO

5520

Ser N09N2/4U692311

SEP 24 2004

From: Chief of Naval Operations

Subj: CLARIFYING GUIDANCE ON UPDATING SINGLE SCOPE
BACKGROUND INVESTIGATIONS

Ref: (a) CNO(N09N2) Security Seminar action item of 5 May 04
(b) PHONCON CNO (09N2) C. Crowley/OUUSD (C3I) C. Wright of
26 Jul 04
(c) DoD 5200.2R "Personnel Security Program Regulation"
(d) SECNAVINST 5510.30A

1. Reference (a) established the need to provide policy guidance on whether to request a Single Scope Background Investigation (SSBI) or Periodic Reinvestigation (PR) to update an SSBI completed more than 7 years ago. According to references (b), (c), and (d) a PR will be requested to update an SSBI regardless of the passage of time since the initial SSBI was completed, provided there has been no break in service exceeding 2 years.

2. Any questions regarding this matter may be addressed to Ms. Michelle Sawall at (202) 433-2019, DSN: 288-2019 or email: "www.msawall@ncis.navy.mil."

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